

HIV/AIDS Community Information Outreach Project 2015

SECTION 508 COMPLIANCE REQUIREMENTS

Section 508 of the Rehabilitation Act of 1973 (29 U.S.C.794d) requires Federal agencies and their Contractors to purchase electronic and information technologies (EIT) that meet specific accessibility standards. (This includes Web sites and training materials.) Any EIT produced or used as part of this “HIV/AIDS Community Information Outreach Project 2015” must be Section 508 compliant. Specifically, the end product must be conformant with all applicable provisions, including:

1194.21 Software Applications and Operating Systems
1194.22 Web-based intranet and internet information and applications
1194.24 Video and multimedia products
1194.26 Desktop and portable computers
1194.31 Functional performance criteria.
1194.41 Information, documentation, and support.

These provisions can be found at:

<http://www.section508.gov/section508-laws>
<http://www.section508.gov/section-508-standards-guide>

Also, see <http://www.hhs.gov/web/508/accessiblefiles/index.html> for instructions on how to use MS-Word to produce an accessible file.

Section 508 Program Need

Requirements for accessibility based on Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d) are determined to be relevant for the following program need: "HIV/AIDS Community Information Outreach Project 2015."

Section 508 Compliance Requirements for this Solicitation

Technical standards from 36 CFR part 1194 Subpart B have been determined to apply to this acquisition. Solicitation respondents must identify how their proposed Electronic and Information Technology (EIT) deliverables meet at least those technical provisions identified as applicable in the Government Product/Service Accessibility Template (GPAT). (**Attachment 9**)

Functional performance criteria from 36 CFR part 1194 Subpart C have been determined to apply to this acquisition. Solicitation respondents must describe how their proposed Electronic and Information Technology (EIT) deliverables meet at least those functional performance

criteria identified as applicable in the attached Government Product/Service Accessibility Template (GPAT). (**Attachment 9**)

Information, documentation, and support requirements from 36 CFR part 1194 Subpart D have been determined to apply to this acquisition. Solicitation respondents must describe how the information, documentation, and support proposed for Electronic and Information Technology (EIT) deliverables meet at least the information, documentation, and support requirements identified as applicable in the attached Government Product/Service Accessibility Template (GPAT). (**Attachment 9**)

If your submission does not contain any proposed EIT, mark the sections identified as Applicable for this solicitation as “No Proposed EIT” in the box labeled “Please explain”.

Section 508 Evaluation Factors

Responses to this solicitation will only be considered for award after it has been determined that the proposal adequately addresses the requirements for Section 508. Only proposals which contain adequate information to document their responsiveness to the Section 508 requirements through a completed GPAT will be eligible for any additional merit consideration.

Section 508 Acceptance Criteria

The “HIV/AIDS Community Information Outreach Project 2015” delivered as a result of this solicitation will be accepted based in part on satisfaction of identified Section 508 requirements for accessibility. The “HIV/AIDS Community Information Outreach Project 2015” delivered **must include a completed GPAT**, which is included as a part of this solicitation as **Attachment 9**.

Section 508 Annual Report

The contractor shall submit an annual Section 508 report. The Section 508 Report Template and Instructions for completing the report are available at: <http://www.hhs.gov/web/508/contracting/technology/vendors.html>

References:

HHS Section 508 General Information and Guidance Web site:

<http://www.hhs.gov/web/508/index.html>

HHS ASPA Web Communications Division Web site:

<http://www.hhs.gov/web/policies/index.html>

HHS Section 508 Documentation Compliance Checklists
<http://www.hhs.gov/web/508/checklists/index.html>